



TIMBER MESA FIRE & MEDICAL DISTRICT

The regular session of the Timber Mesa Fire and Medical District was convened on April 27, 2026, at approximately 3:00 pm at the Timber Mesa Fire and Medical District Administration Building, located at 3561 East Deuce of Clubs, Show Low, AZ 85901.

BOARD MEETING

1. CALL TO ORDER

Chair Jamie Adams called the meeting to order at approximately 3:00 pm.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL OF BOARD MEMBERS

Chair Jamie Adams, Member Roger Brown, Clerk Jim Molesa, and Member Joey McGregor.

4. APPROVAL OF MINUTES

a. Regular Session of March 23, 2026

Member Roger Brown moved to approve the Regular Session minutes from March 23, 2026, as presented and Clerk Jim Molesa seconded. The vote was unanimously approved, and the motion passed.

5. CALL TO THE PUBLIC

Eleana Bustillo and Kelly Olmstead, owners of White Mountain Elder Care Solutions, thanked the Board of the opportunity to speak. Working to become an all-in-one resource for all things senior living or elder care and provide free in-home fall prevention assessments which could help with lift assist call volume.

6. RECOGNITION

Chief Chevalier gave an update on the Awards Ceremony held on April 22, 2026.

7. REPORTS

- A. Fire Board Report – Member Roger Brown mention an event he saw on the television about a contest held by the City of Surprise fire department regarding fire hydrants that he found interesting. Member Joey MacGregor thanked the firefighters for the quick response to backyard fire in his neighborhood. Proud to be part of our organization. Clerk Jim Molesa and Chair Jamie Adams attended the recent Awards Ceremony. Thanked the firefighters for what they do each day for members of the community.
- B. Fire Chief's Report – Report included in the packet. – Chief Chevalier was honored to receive the Firefighter of the Year award from the 100 Club of Arizona at the annual Gala. 100 Club does so much for first responders in Arizona. They supported TMFMD during the incidents last year with continued support currently. Updated the Board about Chief Livermore's acceptance of a job offer to be the Fire Chief of Pinetop Fire District. Will miss him but excited for him. Looking forward to an amazing partnership with Pinetop Fire. Wildland season is here. Had two recent fires.
- C. Administrative Services Report – Report included in the packet. – Chief Chevalier gave an update on the new recruits.
- D. Community Outreach Report – Report included in the packet. – PIO Trinity Savage referred the Board to her report.

- E. Operations, Medical Services, Training Reports, and Fleet Services – Chief Heisler gave an update on the apparatus. New rescue delivered today. Thanked Pinetop Fire for loaning an engine to run out of Station 15 until Engine 15 was back in service. Still working on reports to capture all the information to present to the Board each month.
- F. Prevention Report – Report included in the packet. – Fire Marshal Pepper gave an update on the occupancy classifications and inspections with 100% completion rate for all businesses that were asked to complete self-inspections. Three fire investigations-one in district, one in Pinedale and one in Pinetop.
- G. Logistic and Support Services Report – Report included in packet. – Chief C Wood updated the board on Station 13 and 14 projects. T-Mobile has begun construction at Station 17. Update a surplus equipment update. Traveling next week to Illinois to inspect new engine.

8. ANNOUNCEMENTS and CORRESPONDENCE

AFCA/AFDA Conference July 14-16, 2026

9. BUSINESS

A. Discussion and Possible Action re: March 2026 Financial Reports

Gabe Buldra, James Vincent Group, presented the monthly financials for March 2026. A power point with the February financials was presented showing budgeted to actual totals, fiscal year to date budget to actual, year to date expenses as percentage of budget, and cash position.

- Revenue for the month of March is \$1,702,582 which is \$603,446 over budget. Navajo County revenue for the month is \$648,441 which is over budget by \$136,159. Non-levy revenue is \$1,054,142 which is over budget by \$467,288. Ambulance revenue is over budget \$451,655. Interest Income is over budget \$16,068. Grant income is under budget \$16,667.
- Expenses for March total \$1,484,178 which are under budget by \$41,971. Personnel costs are under budget \$44,230, driven by less than anticipated wages and timing of health insurance. Buildings & Land is under budget \$4,672, driven by timing of building costs. Vehicles and Equipment is over budget by \$6,988, driven by timing of vehicle repairs and maintenance.
- Fiscal Year revenue is \$17,849,867 which is \$1,301,567 over budget. Navajo County revenue is \$50,939 over budget. Wildland revenue is \$914,899 over budget.
- YTD expense is \$14,688,497 which is \$119,494 under budget.
- Total Cash for March is \$9,908,195 which is \$1,498,422 higher compared to March 2025.

Starting to catch up on our ambulance collection. Small variance on Communication and IT. We are at 72% of the budget expended. Highest expense is personnel costs. Discussion on transitioning to the new ambulance billing company.

Clerk Jim Molesa moved to approve the financial reports for the month of March 2026 as presented and Member Joey MacGregor seconded. The vote was unanimously approved, and the motion passed.

B. Budget Study Session re: James Vincent Group and Staff will present factors affecting budget preparation, and seek consensus direction from the Fire Board regarding budget development

Chief and the Divisions have been working hard to develop their budgets. Gabe Buldra, James Vincent Group, started the budget study with the objectives of this session. The budget schedule timeline was reviewed with the tentative adoption in May and the final in June. An overview of tax and non-tax levy revenue was discussed with the highest non-tax revenue being ambulance revenue. Good cash position. Able to balance the budget without a tax increase. An overview of expenses was reviewed and discussed with the highest expense being personnel costs. Saw an increase in workers compensation. Still finalizing health insurance numbers. The financial goals of balancing the budget, management of increases in expenditures and the growth of operating and capital funds were reviewed. Continue working to identify areas to reduce spending while maintaining operations to balance the budget. Chief

Chevalier said at this time he is not looking at backfilling the Assistant Chief position. No additional discussion or questions.

- C. Discussion and Possible Action re: Consideration and Possible Adoption of a Resolution Ordering and Authorizing All Matters Necessary for a Bond Election to be Held on November 3, 2026. If this resolution is so adopted, the deadline for submitting arguments with respect to it is August 7, 2026, at 5:00 P.M.**

Chief Chevalier said bond discussions have been happening for quite some time. Meetings with both internal and external committee groups have been held. The combined efforts have identified an overall amount of \$25 million in potential bond funding. The proposed projects include Station 13, Station 15, Aerial Ladder truck, Station 19 and refinance existing facility debt. The floor was turned over to Paul Gales of GreenbergTraurig. He explained the bond process and what happens after the call of election. Factual information and materials for the public will be available to provide a consistent message. Discussion ensued on the proposed costs for each project. The maximum bonding capacity was discussed.

Chair Jamie Adams moved that we approve Resolution 2026-01 ordering and authorizing all matters necessary for a bond election to be held on November 3, 2026. The deadline for submitting arguments with respect to it is August 7, 2026, at 5:00 P.M. and Member Roger Brown seconded. The vote was unanimously approved, and the motion passed.

- D. Discussion and Possible Action re: Possible Approval of Amended Memorandum of Understanding (MOU) for the Period 2026-2028 by and between the Timber Mesa Fire and Medical District and the White Mountain Firefighters Association Local 4217**

Chief Chevalier referred to the Board to the original resolution #2015-04 and redline Memorandum of Understanding (MOU) included in the packet. He thanked those that worked on the final document. Appreciates the relationship between Labor and Management. Recommended the approval of the current MOU. Discussion on the Arizona Gift clause with legal counsel saying no violation. District policies and MOU align. The effective date of the MOU is July 1.

Member Roger Brown moved that we approve the Memorandum of Understanding for the term from June 2026 through June 2028, by and between, the Timber Mesa Fire and Medical District and the White Mountain Firefighters Association, Local 4217 as presented as modified to the Fire Chief suggestion, and Clerk Jim Molesa seconded. The vote was unanimously approved, and the motion passed.

- E. Discussion and Possible Action re: Approval of the Navajo County Community Wildfire Protection Plan**

Chief Chevalier said in 2016 there were two plans: Sitgreaves Communities Wildfire Protection Plan and the Central Community Wildfire Protection Plan. In 2026 the plans have now merged into one named Navajo County Community Wildfire Protection Plan. It is a good solid plan. Recommendation to approve the plan.

Member Joey MacGregor moved that we approve the 2026 Navajo County Community Wildfire Protection Plan, and Clerk Jim Molesa seconded. The vote was unanimously approved, and the motion passed.

- F. Discussion and Possible Action re: Authorization to Purchase 7 Task Force Tip Intake Valves Utilizing Capital Funds**

Chief Heisler provided information on the motorized, currently in use, and the requested manual valves. The Equipment group evaluated the valves and suggested changing them all to manual valves. This would standardize the intake valves across all apparatus and will enhance reliability, safety, and operational effectiveness.

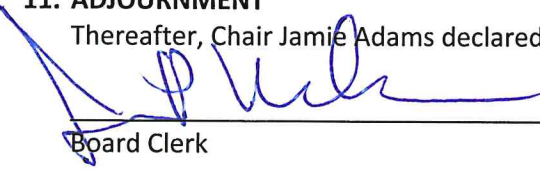
Chair Jamie Adams moved to authorize the purchase of 7 Task Force Tip intake valves in the amount not to exceed \$21,686.00 from Capital Funds, and Member Roger Brown seconded. The vote was unanimously approved, and the motion passed.

10. NEW AGENDA ITEMS

Budget
Insurance

11. ADJOURNMENT

Thereafter, Chair Jamie Adams declared the public session adjourned at 5:03 pm.



Board Clerk

05-18-2024
Date