



TIMBER MESA FIRE & MEDICAL DISTRICT

The regular session of the Timber Mesa Fire and Medical District was convened on October 27th, 2025, at approximately 3:00 pm at the Timber Mesa Fire and Medical District Administration Building, located at 3561 East Deuce of Clubs, Show Low, AZ 85901.

BOARD MEETING

1. CALL TO ORDER

Chair Jamie Adams called the meeting to order at approximately 3:02 pm.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL OF BOARD MEMBERS

Chair Jamie Adams, Member Joseph (Joey) MacGregor, Member Roger Brown, Clerk Jim Molesa and Member Brian Goodman.

4. APPROVAL OF MINUTES

- a. Regular Session of September 22nd, 2025

Member Brian Goodman moved to approve the Regular Session minutes from September 22nd, 2025 as presented and Member Joey MacGregor seconded. The vote was unanimously approved, and the motion passed.

5. CALL TO THE PUBLIC

None

6. RECOGNITION – Moment of Silence in honor of Firefighter Glenn Collins

Chief Chevalier asked those present to join in a moment of silence.

7. REPORTS

- A. Fire Board Report – No reports given.
- B. Fire Chief's Report – Report included in the packet. Chief Chevalier thanked the Fire Board for the support and guidance he has received during this very difficult time. Planning on visiting with our partners to thank them for their support. On-site Audit has been rescheduled for November 4, 2025 with representatives from James Vicent Group and BeachFleischman.
- C. Administrative Services Report – Report included in the packet. Chief Livermore gave an update on the November 10, 2025 start date for the Receptionist. Firefighter Chiefs interviews were completed and six have accepted the positions. The eligibility list has been depleted with this hiring process. The open Firefighter/Paramedic posting closes today (October 27) with testing completion date of October 29, 2025. Notified of 3 successful grants and have accepted. Member Roger Brown asked who writes the grants with Chief Livermore saying it is a collaborative effort.
- D. Community Outreach Report – Report included in the packet. PIO Trinity Savage updated the Board on the recent events attended by Staff and fire crews.
- E. Operations, Medical Services, Training Reports, and Fleet Services – Report included in the packet. Chief Heisler thanked the Fire Board, TMFDM employees and the Community for the support given during this very difficult time. The numbers on the Operations report look different due to other agencies

running calls. Updated Fleet Service report included in the packet. Member Jim Molesa asked about the EMS graph with Chief Heisler saying he will review the numbers.

- F. Prevention Report – Report include in the packet. Fire Marshal Pepper out of the office. Chief Chevalier said the Fall Prevention Symposium held recently at Summit Hospital was well attended. Received compliments on the presentation given by the Prevention Division.
- G. Logistic and Support Services Report – Report included in packet. Chief Wood gave an update on the Porter Mountain Antenna. It was damaged and has been fixed. Gave brief updated on Stations 13, 14, 15, and 19. Logistics is working on computer upgrades.

8. ANNOUNCEMENTS and CORRESPONDENCE

2026 Arizona Fire District Conference January 14th – 16th, 2026

9. BUSINESS

A. Discussion and Possible Action re: September 2025 Financial Reports

Gabe Buldra, Principal for James Vincent Group, presented the monthly financials for September 2025. Revenue for the month of September was not very good. Navajo County Treasurer's office was delayed in sending the tax bills out. They have since been mailed and collections have started.

- Revenue for the month of September is \$857,223 which is \$641,698 under budget. Navajo County revenue for the month is \$48,766 which is under budget by \$738,301. Non-levy revenue is \$808,456 which is over budget by \$96,602 driven by wildland revenue and interest income. Ambulance revenue is under budget \$95,820 driven by ITFs taken by other agencies and the Government shutdown. Medicare is pausing on processing some claims. We will see some cash flow dips over the next couple of months. Wildland revenue is over budget \$202,849. Grant revenue is over budget \$8,572. The District is in a good, strong cash position.
- Expenses for September total \$1,615,681 which are over budget by \$38,101 driven by personnel costs. Personnel costs are over budget \$115,972, driven by wildland wages. Vehicles and Equipment is under budget by \$66,977, driven by timing of maintenance expenses, grant expenses, and PPE. Managerial costs are under budget \$11,606, driven by timing of professional fees.
- Fiscal Year revenue is \$2,960,692, which is \$21,121 over budget. Navajo County revenue is \$655,099 under budget. Wildland revenue is \$750,437 over budget. Other revenue to offset Ambulance shortfall.
- YTD expense is \$4,836,891, which is \$71,947 over budget.
- Total Cash for September is \$5,599,369 which is \$877,570 higher compared to September 2024.

Chair Jamie Adams moved to approve the financial reports for the month of September, 2025 as presented and Member Roger Brown seconded. The vote was unanimously approved, and the motion passed.

B. Discussion and Possible Action Re: Ratification of Capital purchase of HVAC unit at Station 15

Chief Wood updated the Board on the recent purchase of the HVAC unit at Station 15. Under normal circumstances, this proposal would have been on the agenda to approve and then make this purchase. However, due to the recent line-of-duty deaths and urgent coordination efforts for mutual aid, we were unable to bring this before the Board. The unit had a complete failure last month. Quotes received with the purchase being made from Haines Heating and Cooling. Member Brian Goodman asked the about the selection process for contractors with Chief Wood explaining the District has established lists. Staff recommended the Board ratify the use of capital funds for the AC work at Station 15.

Member Roger Brown moved to approve the request for capital funds for the purchase of itemized AC work, completed in the amount of \$13,050.00 and Member Jim Molesa seconded. The vote was unanimously approved, and the motion passed.

C. STUDY SESSION: Update and Discussion regarding Station 13 project

Study session opened at approximately 3:26 pm.

Chief Chevalier said Staff has been working with the architect, Core Construction and our realtor that has produced some good work. Leroy Trujillo from Core Construction presented a power point with the current and proposed site locations. Pros and cons were discussed. General requirements and costs were reviewed. The floor was turned over to Erin Amos from Realty Executives. She provided handouts on the properties for consideration. Discussion on points of value and points of concern for each property. Call volume for sites were discussed. Gabe Buldra from James Vicent Group gave very preliminary interest rate information and finance options including a possible Bond. Chair Jamie Adams thanked those that presented. Good information and discussions.

Study session closed at approximately 4:44 pm.

D. Discussion and Possible Action re: Station 13 project

No motion.

E. Discussion and Possible Action re: Possible regular board meeting date change for November and December

The regular board meetings for November and December may conflict with the Thanksgiving and Christmas holidays. To avoid any conflict, Staff is recommending the meetings be moved up one week.

Member Jim Molesa moved that the regular board meeting date in November be changed to November 17th and the regular board meeting date in December be changed to December 15th, and Member Roger Brown seconded. The vote was unanimously approved, and the motion passed.

10. NEW AGENDA ITEMS

Station 13
Capital Items
Lease Purchase

11. ADJOURNMENT

Thereafter, Chair Jamie Adams declared the public session adjourned at approximately 4:47 pm.


Board Clerk

11-17-2025
Date